



# Guiding Policy

Version 1.1

## Introduction

Although ClimbMT (“the Association”) is not a commercial organization it does from time to time receive requests from both members and non-members to provide personal guiding services or personal climbing instruction.

The Association should reply to such requests in a way that is transparent in terms of offering the enquiring parties the range of opportunities the Association offers to beginners to learn to climb safely, as well as transparent to the rest of the climbing community as to how such enquiries are handled, what fees are paid and who benefits from providing instruction services. It must be seen that any such work is distributed fairly and equitably as far as possible, without favour of any individual or group of individuals.

## Enquiries

Enquiries are routinely received via the Association’s communication channels. Any enquiry should be passed on to the member who has been given responsibility by the committee for handling such enquiries (responsible committee member/ RCM). This member will reply accordingly, in terms of the policy stated below.

The aim of the Association is to promote and facilitate access to the sport. Instruction fees and charges can act as a barrier preventing interested persons from entering the sport. Therefore, as a matter of principle it is the policy of the Association to advise persons making such enquiries that the Association provides other options which are cheaper and therefore easier to access, including attendance at the Association’s meets, attendance at the Sliema bouldering wall to meet up with other climbers and learn from them etc. rather than pay higher fees.

However it will also be communicated that the Association can indeed provide personal instruction services through its more experienced or qualified members should this be required. It is to be noted that the Association is in the process of obtaining UIAA accreditation for Sport Climbing Single Pitch Instructor Programme, therefore local qualified instructors as such are not available until such accreditation is achieved.

The RCM will correspond accordingly and should the enquiring party (EP) confirm that it is interested in paying for a personal service, then the nature of the experience being sought, and other related information should be determined. Namely:

1. Number of persons;
2. Training session (instruction) or climbing experience;
3. Background of participants (skills, knowledge, experience);
4. Desired date/ time of session;
5. Desired/ suggested location based on time, suitable routes (shade, grades);
6. Equipment requirement;

Should a personal instruction session be requested (point 2 above), the RCM will discuss this matter further in order to determine the necessary training to be covered.

The RCM will provide a quotation accordingly based on the schedule of fees (Schedule A). A disclaimer must be filled out before the start of the event.

Should the EP confirm the booking, then the RCM may request a deposit depending on the size of the contracting party/ Association resources required for activity.

## **Instructor Register**

The Association will compile a register of instructors from which the name of the next “duty instructor” shall be taken. The register will be compiled by requesting on each Association membership form whether the member is interested in providing instructor services, the years of experience of climbing and details of any previous experience in instructing.

Each such instructor application shall be reviewed by the committee prior to being added to the approved instructor list.

On confirmation of the booking the RCM will therefore make the necessary arrangements to put the “duty” instructor into direct contact with the EP to discuss the activity personally, thereby ensuring EP’s wishes and guide’s planned programme are aligned.

## **Roster / Allocation of work**

The Association will establish a roster to ensure that persons on this list are given equal opportunities to provide services. It is recognized that the roster cannot evaluate each opportunity in terms of fees to be earned, this will be purely down to luck whether one instructor has a more lucrative opportunity than another. It should be indicated on the roster whether an instructor is also able to provide transport (at the instructor’s discretion and at a rate to be determined with the EP).

## **Working of the roster**

Should the duty instructor not be available on the agreed date then the contract will pass to the next person on the roster. The instructor who could not do the work will remain at the top of the roster until he is available to carry out a contract.

## **Fees**

In return for services the instructors shall be remunerated as explained below, based on the schedule of fees being charged to the client.

The Association will collect such fees from clients in advance, failing which the instructor shall collect the fee directly from the client on behalf of the Association after the activity and pass it on to the Association treasurer to deposit in the Association bank account. The Association treasurer will determine the remuneration owing to the instructor for his services after deducting a nominal rate to compensate the Association for the use of its equipment, as per the attached Schedule B. The instructor should provide an official receipt for their services issued to the Association.

## **Equipment**

Any equipment used during the activity, apart from the instructor's personal equipment, shall be provided by the Association. The duty instructor shall make the necessary arrangements to pick up said equipment from a committee member prior to the activity, which he shall sign for. The duty instructor is responsible to return the equipment accordingly. He shall immediately inform the committee member if any of the equipment has been damaged during the activity. Lost equipment may have to be replaced by the duty instructor depending on the circumstances, and at the discretion of the committee. In this case the cost of replacing the equipment will be deducted from the amount owing to the instructor.

## **Contracting party**

The Association shall agree to the terms and conditions of the service to be provided directly with the client, which services shall be sub-contracted to the duty instructor.

## **Insurance**

The Association and instructors operating on behalf of it are covered by appropriate insurance. Instructors are chosen carefully by the Association but the inherent risks of Sport Climbing can not be eliminated.

# Schedule A

## Climbing Excursions

Guiding fees for climbing excursions are listed below for a group of up to four participants, accompanied by one guide.

### Half Day Rates

<i>Participants</i>	<i>Session Duration</i>	<i>Rate</i>
1	3 hours	€100
2	3 hours	€150
3	4 hours	€160
4	4 hours	€185
Additional Participant		+ €50 per person

### Full Day Rates

<i>Participants</i>	<i>Session Duration</i>	<i>Rate</i>
1	6 hours	€200
2	6 hours	€280
3	8 hours	€300
4	8 hours	€350
Additional Participant		+ €85 per person

### Notes:

- Half day excursions may take place either in the morning or afternoon. Timings depend on daylight hours, weather conditions and instructor availability
- Full day excursions normally starting at 09:00. Caution is advised during the warmer months, when climbing in the early afternoon may not be feasible.
- Rates include all required climbing equipment. Safety equipment must be used as advised by the guide. Failure to follow the guide's instructions may result in early termination of the session, with no refund given.

## Large Group Climbing/Abseiling Activity

Fees for climbing outings involving large groups (e.g. corporate events, social events, birthday parties, etc.) are normally for 2 hour sessions, except for larger groups.

<i>Participants</i>	<i>Number of Instructors</i>	<i>Session Duration</i>	<i>Rate</i>
2-10	2	2 hours	€250
11-20	3	3 hours	€460
21-30	4	3 hours	€660
31-40	4	4 hours	€800
40+	Price on request		

## Training Programmes

Fees for instructional sessions are listed separately in the corresponding programme descriptions.

## **Schedule B**

Compensation for use of Association equipment will be 15% of the fees listed in Schedule A.